



# **Rossmere Primary School**

## **Special Educational Needs and/or Disability Policy**

**Approved by:**

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**Role:**

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2019

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2021

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## 1. Introduction

At Rossmere Primary School all children are entitled to an education that enables them to make progress so that they: achieve their best, become confident individuals and make a successful transition to secondary education.

The Rossmere SEND policy reflects the fundamental principles of the SEND Code of Practice 0 – 25 Years (DfES, 2014) and the Children and Families Act 2014.

Throughout the policy the following definitions are used.

**SEND** - *“A pupil has SEN when their learning difficulty or disability calls for special educational provision, namely a provision different from or additional to that normally available to pupils of the same age.”*

**Learning difficulty**- *“a child of compulsory school age or a young person has a learning difficulty or disability if he or she:*

- a) has a significantly greater difficulty in learning than the majority of children of the same age; or
- b) has a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the local education authority.”

**Disability** - *“A physical or mental impairment which has a long term and substantial adverse effect on their ability to carry out normal day to day activities.”*

(This definition includes sensory impairments such as those affecting sight or hearing, and long-term health condition such as asthma, diabetes, epilepsy, and cancer.)

At Rossmere Primary School we strive to meet the needs of every child with SEND.

## 2. Aims and Objectives

The Rossmere SEND Policy aims to promote maximum achievement and attainment for children with SEN and/or disabilities (SEND) at Rossmere Primary School because:

**‘All children deserve a good education, with staff in schools giving them the confidence, self-belief and teaching that they need to fulfil their potential’**

(DfE, 2011: 65)

The SEND Policy is written for all staff to enable improvements in practice for all pupils with SEND and their parents and families. All staff – particularly teachers and support staff – need to be actively involved at the appropriate level because, after all:

**‘All teachers are teachers of SEN’**

(DfES, 2001; House of Commons, 2006; Lamb, 2009)

**The aims of the SEND policy are:**

- to promote an inclusive ethos throughout the school;
- to enable pupils with SEND to have their needs met;
- to take into account the views of the pupils with SEND;
- to ensure children are safe (following guidelines from ‘keeping Children Safe’ 2016);
- to encourage good communication with parents of children with SEND;
- to facilitate full access to a broad, balanced and relevant education, including an appropriate curriculum for the foundation stage and the National Curriculum, for pupils with SEND.

**To attain this, members of staff at Rossmere Primary School will:**

- recognise the needs of the individual;
- differentiate teaching methods to suit individual needs;
- differentiate the curriculum content so that it is attainable by all;
- take consideration of the SEND Code of Practice;
- acquire appropriate specialist support whenever possible;
- provide a stimulating and positive environment;
- develop working partnerships with parents;
- provide suitable and adequate resources;
- pass information and expertise through SEND procedures and meetings.

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### **3. Roles and Responsibilities**

The implementation of the SEND policy is the responsibility of the whole school.

#### **The role of the SEND Coordinator is to:**

- oversee the day to day operation of the school's SEND policy
- monitor the effectiveness of the policy
- work closely with the SEND team and direct their work
- liaise with and advise fellow teachers
- keep SEND register up to date
- keep the local offer on the website up to date with relevant information about SEND
- monitor and track the progress of children with SEND, use the school tracking system as well as RAISEonline
- analysing the impact of provision
- monitor and track intervention programmes across the school
- Liaise with parents and keep them informed about their child's progress, changes to SEND within school
- promote an inclusive environment and inclusive practice within school
- co-ordinate the provision and resources for pupils with SEND
- oversee the records on all pupils with special educational needs
- contribute to the in-service training of staff
- liaise with external agencies including the Educational Psychology service, Speech and Language, Child and Adolescence Mental Health Services (CAMHS), the local authorities SEND Team, Visual/Hearing impairment service
- liaise with Nursery and external provisions to ascertain the SEND of incoming pupils
- work closely with the 2 year old pilot children and staff to enable early identification
- represent the interests of pupils with SEND at relevant committees in the school.

#### **The role of the learning support teacher is to:**

- assist the SENCo with the implementation of the Code of Practice for Special Educational Needs and/or disabilities 0 – 25 Years (2014)
- administer diagnostic tests, as required across the school and report back to parents on the outcomes
- advise subject staff and pastoral staff on effective ways of meeting the needs of pupils with SEND
- provide specialist teaching to pupils as outlined in their individual report recommendations.

### **The role of the classroom teacher is to:**

- have a knowledge of the pupils who have been identified as having special educational needs and ensure a termly ILP is in place to address the child's needs
- Promote inclusion in the classroom and give each child every opportunity to succeed, including those with SEND
- Ensure advice from external agencies is used appropriately to support children with SEND
- use differentiation and a variety of strategies and approaches in order to maximise the achievement of all pupils including those with SEND
- monitor the progress of individual pupils in order to identify areas where a pupil is not progressing even when the teaching style has been differentiated
- plan, organise and deliver or direct others to, intervention programmes to allow children to make progress
- facilitate reviews of pupils with their parents and sharing pupil progress and attainment in all subjects
- Build strong relationships with parents and carers of children with SEND.

### **The role of the teaching assistants is to:**

- be aware of children with SEND within the class
- assist and support the classroom teacher in the delivery of a broad and balanced curriculum
- follow the daily planning set out by the classroom teacher
- assist the classroom teacher in the delivery of targeted support for SEND children
- be aware of the targets on each child's ILP
- provide intervention programmes for SEND children as directed by classroom teachers or senior leaders in school
- Where working 1-1 with a child promote the **child's independence** as well as develop their learning

### **The Role of the SEN Governor is to:**

- help to raise awareness of SEND issues at governing body meetings
- monitor the quality and effectiveness of SEND provision within the school and update the governing body accordingly

## 4 Identification of Pupils with SEND

**The importance of early identification, assessment and provision for any child who may have SEN cannot be over-emphasised. The earlier action is taken, the more responsive the child is likely to be, and the more readily an intervention can be made without undue disruption to the organisation of the school. Assessment should not be regarded as a single event but rather as a continuing process.**

(DfES, 2001, para 5:11)

At Rossmere Primary School we believe that early identification is fundamental to supporting our pupils effectively. Class teachers have regular contact with parents and the SENCO to discuss a child's individual needs.

The class teacher will assess and monitor the children's progress in line with existing school practices. The first response is quality first teaching. Children may then be highlighted to the SENCO and Learning Support teacher to do further assessment.

The class teacher with the support of the SENCO will plan an appropriate programme of support.

Parents are informed at every stage of the process to ensure they understand and can support with learning as well.

Children with Special Educational Needs will be placed on the Send Register. They will then have an Individual Learning Plan (ILP) written.

The class teacher will;

- have a discussion with parents to complete SEND registration form and how they can help their child at home
- ensure the SENCO signs the forms and the child is placed on the SEND register
- write an ILP with the child (older children can write their own if they wish) and provision map, which will identify strategies and actions to develop the child's individual needs.

### SEND Register– Broad Areas of Need

**Section 6.25 – 6.32 of the Code of Practice identifies four broad categories of Special Needs:**

- **Communication and Interaction** (Speech, Language and Communication, ASD)
- **Cognition and learning** (Children who learn at a slower pace than their peers including MLD – Moderate Learning Difficulties, SLD – Severe Learning Difficulties, SpLD – Specific Learning Difficulties)
- **Social, emotional and mental** (behaviours that may reflect underlying mental health difficulties)
- **Sensory and/or physical needs** (VI – Visually Impaired, HI – Hearing Impaired, MSI – Multi-sensory Impairment, PD – physical disability)

Children are placed on the SEND register dependent on their need. Some children may only be in one area of need whereas other children may be in all of them. When placed

on the SEND register it is known as **SEN Support**, within school those children who receive additional funding from the Local Authority are known as **High Needs SEN support**. Some children may have a statutory assessment, which is now called an **Education, Health and Care Plan (One Plan)**.

### Medical Needs

Children who have a medical condition but do not require special needs provision will be placed on a medical register not the SEND register.

### SEND De-registration

If a teacher feels that the intervention strategies and additional provision that have been provided for a child have been successful then through discussion with the SENDCO it may be decided to deregister the child. The class teacher will discuss with parents and complete the deregistration form, gaining parents signature and the SENDCO's. The child will then be removed from the SEND register.

## 5 A Graduated approach to SEND Support

| Stage                     | Responsibility  | Actions:  |
|---------------------------|---|---|
| <b>Pupil Progress</b>     | SLT (Inc SENDCO)<br>Team Leader<br>Class Teacher                  | Data Analysis<br>Pupil Progress Meetings<br>Identifying barriers to learning<br>Class on a Page completed<br>Where appropriate intervention implemented.<br>Team leaders monitor within their teams and raise concerns with SENDCO.         |
| <b>Pre – registration</b> | SENDCO<br>Team Leader<br>Class teacher<br>Parents/Carers<br>Pupil | If despite intervention and quality first teaching, the pupil is still not making sufficient progress then further assessments may be required:<br>Sue Dixon to complete a learning assessment<br>Discussion with SENDCO and parents        |
| <b>Registration</b>       | SENDCO<br>Class teacher<br>Parents/Carers<br>Pupil                | Child will be identified as having a Special Educational Need, main area of need will be identified. Child will formally be placed on the SEND register in consultation with parents.<br>An ILP (Individual Learning Plan) will be written. |
| <b>Assess</b>             | SENDCO<br>Class teacher<br>Parents/Carers<br>Pupil                | Assess individual needs based upon: <ul style="list-style-type: none"> <li>Teacher assessments and knowledge of the child</li> </ul>  |

|   |  |   |
|---|--|---|
|   | External Agencies  | <ul style="list-style-type: none"> <li>• Learning support teacher's assessments</li> <li>• Pupil progress, attainment, behavior</li> <li>• Views of pupil and parents</li> <li>• Advice from external agencies if needed</li> </ul>   |
| <b>Plan</b>   | SENDCO<br>Team Leader<br>Class Teacher<br>Support Staff<br>Parent/Carers<br>Pupil                      | Class teacher will plan differentiated lessons<br>Targeted intervention will be planned for by the class teacher and carried out by support staff<br>Provision map to be completed<br>Training to be put in place if needed   |
| <b>Do</b>   | Class teacher<br>Support Staff<br>Parent/carers<br>Pupil   | Class teacher has the day to day responsibility for working with a child with SEND and will ensure targeted support is appropriate and progress is being made.<br><br>Support staff to complete intervention programmes planned by the teacher.<br><br>Teacher to monitor the effectiveness of the intervention programmes and adapt if needed.<br><br>On-going assessment and tracking of pupils progress is needed. |
| <b>Review</b>   | SENDCO<br>Team Leader<br>Class Teacher<br>Support Staff<br>Parent/Carers<br>Pupil<br>External agencies | Review of targets set will occur at least termly.<br>Explore evidence of progress by looking at assessments, data, tests.<br>Explore if the gap is narrowing.<br>Evaluate if intervention has been effective.<br>Consult with outside agencies if needed.   |
| <b>Children with Educational, Health and Care Plans</b> | SENDCO<br>Team Leader<br>Class Teacher<br>Support Staff<br>Parent/Carers<br>Pupil                      | All adults working with a child with an EHCP must read and adhere to the plan.<br><br>Teachers monitor progress towards agreed outcomes regularly and adjust planning where necessary<br><br>SENDCo monitors progress of children termly. Annual EHCP meeting   |

## **6. Additionally Resourced Provision**

Rossmere Primary School has an additionally Resourced Provision (ARP) for children with Social, Emotional and Mental Health needs. Debbie Anderson, Deputy Head is the lead person for the provision. We have an 8 place provision additionally funded by the local authority. Children who have an ARP place receive a highly specialised educational programme of learning delivered to them in our specialist base. Children are integrated into school life where it is deemed beneficial and appropriate for the individual child. Children receive a high level of support with their personal and educational targets.

Rossmere Primary school also has a learning support base for KS2 children who are identified as having a moderate learning difficulty and are working significantly below their peers. Paula Hassan, SENDCO is the teacher in this class. There is a maximum of 14 children. Currently the Local Authority funds the class. Children receive a highly personalised curriculum to meet their individual needs and have a high level of adult support.

## **7. Outside Agencies**

Rossmere Primary School pays for an enhanced package of support from:

- Educational Psychology Service
- Speech and Language
- Future Steps (Occupational therapy service)
- Place 2 Be (Counseling service)

This allows us to meet the diverse needs of our children.

The following external agencies are also often working within school:

- Occupational Therapy Service,
- Child and Adolescent Mental Health Service (CAMHS)
- Hearing and Visually impaired services
- Educational Social Worker (ESW)
- Family Support Workers
- School Nurse
- Links with Hartlepool schools

The SENDCO meets on a termly basis with the EP service, Future Steps and SALT to discuss the current needs of children within the school.

## **8. Professional Development for SEND.**

The SENDCO attends termly town wide meetings to update and revise developments in SEND as well as any other training opportunities that arise. CPD for staff is closely linked to the school improvement plan and performance management of teachers and teaching assistants. Training is also linked to the needs of children and ensuring that staff are appropriately trained to meet these needs.

## 8. Policy Review

As part of a one year rolling programme this policy will be reviewed in **Autumn 2020** if not before dependent on new government procedures.

Reviewed by Mrs Paula Hassan